



BOARD MEETING
Wednesday 17 March 2010

MINUTES

Attendees: Norma Perry (Chairperson), Stephen Handley Tim Clare, Chris Noel, Peter Trives, Bryan Weir Joe Zammit, Greg James QC and Christian Renford (CEO)

Visitors: -

Apologies: -

1. Welcome

The Board met electronically by the use of e-mail.

2. Previous Meetings Minutes

Motion: To accept the minutes of the 1 February and 17 February 2010 Board Meetings as true and accurate record of the meetings.

Motion unanimously resolved

3. Business Arising

N/A

4. Correspondence

The CEO tabled the following incoming correspondence:

- Office of regulatory Service

5. RNSW President Appointment

Rowing NSW received the following nominations for the casual vacancy for the President of Rowing New South Wales outlined below:

1. Norma Perry – North Shore Rowing Club

As only one nomination has been received, and in accordance with the Rules, the Board elected Norma Perry to the position of President of Rowing New South Wales. The CEO noted that the term of this position is due for re-election at the 2010 Annual General meeting.

Action 1 - N Perry to submit resignation as the Associations Deputy-President
Action 2 – CEO to commence casual vacancy procedures as per Rule 8(vi)

6. Finance Reports

The CEO tabled the monthly analysis of the budget and Balance Sheet as at 28 February 2010. The CEO noted the revised formatting of the 2009/10 budget into the three primary business units:

- a. Operations
- b. High Performance / Development
- c. Administration

The CEO reiterated that highlighted anomalies in monthly budget forecasts will be addressed in the 2010/11 budget via the implementation of more accurate monthly accruals throughout the budget development phase.

Motion: To accept the financial statements as presented.
Motion unanimously resolved

7. Finance and Administrative Procedures

P Trives and the CEO tabled the finance and administrative guidelines outlining the authorisation process for all financial transactions and reporting framework to the Board.

8. RNSW Office and Staff Reports

The CEO tabled the Staff Operational report. The report provided an overview of issues/actions that RNSW and NSWIS staff are actioning for the month preceding the Board meeting.

Additionally the CEO tabled the following supplementary reports:

- i. Membership
- ii. Regatta entry comparison (January – February)
- iii. Regatta entry v membership (February)
- iv. NTID Testing

9. Notification of Transfers

The following notification of transfers has been received in December 2009 and January 2010.

First Name	Surname	From Club	To Club	Date Approved
Claudia	Wherry	Sydney Rowing Club	Leichhardt Rowing Club	17/03/2010

* Interstate Transfer

Note – all transfers are deemed accepted upon RNSW's receipt of the endorsed form signed by both the departing and receiving clubs.

The above transfers were noted and accepted.

10. General Business

N/A

Meeting closed -

Next Meeting – 21 April 2010 @ 6:30pm
Royal Sydney Yacht Squadron, Kirribilli