



BOARD MEETING
Sydney Yacht Squadron
Wednesday 19 November 2014 at 6.00pm

MINUTES

Attendees: Ivan Adlam (President), Bryan Weir (Deputy President), Stephen Handley, Bronwen Watson, Miranda Bennett, Deanna Fekete, Fiona Toose, Danika Wright and Tony Blower (Secretary)

Apologies: Liam James

1. WELCOME

6.00pm - I Adlam welcomed the Directors to the October Board meeting of Rowing NSW Inc. Particularly those Directors newly elected to the board.

2. Confirmation of Minutes and Business Arising

2.1 Previous Meetings Minutes

Motion: To accept the minutes of the 15 October 2014 RNSW Board Meeting as a true and accurate record of the meeting.

Motion; Carried

2.2 Business Arising

The CEO tabled the Board action sheet. A verbal update on the status of pending items to be actioned from previous minutes was provided.

2.3 Matters arising

2.3.1 The documentation of the use of the Parramatta River was now complete. It was resolved that, once the final versions of the waterways maps are distributed, all of the NSW clubs which rely on other bays, lakes and rivers would be advised that this documentation is available as a template which could be used by them to record their own critical water access areas.

2.3.2 The follow up of Elite Club funding was now complete

3. Rowing NSW Programs

3.1 Regattas

Regattas	2013			2014		
	Entries	Seats	Athletes	Entries	Seats	Athletes
Australian Uni Games	136	440	176	174	607	272
North Shore Head	76	97	97	65	85	85
Spring Regatta	537	1116	474	471	1050	440
Port Macquarie	158	319	85	270	569	160
Time Trial 1	137	159	161	128	135	133
Iron Cove Classic	28	224	251	26	208	234
Lismore	209	359	88	231	422	109

3.2 Membership Analysis

2010/11 Total Membership of Rowing NSW	4,146
2011/12 Total Membership of Rowing NSW	4,649
2012/13 Total Membership of Rowing NSW	4,757
2013/14 Total Membership of Rowing NSW	4,875

	October '13	October '14	Total: 2013/14
Metro Comp	684	730	921
Metro Jnr	1555	1443	1832
Regional Comp	291	337	361
Regional Jnr	411	426	457
Supporting	15	22	27
Official	231	207	283
AAGPS Jnr	540	393	619
Recreational	171	124	280
Patron	78	78	78
	3976	3759	4875

The membership renewal rate is behind of last season's figures by 217 individuals year to date.

4. Finance Report

- Summary assessment of accounts for each department:
 - i. Operations –Income is in line with budget for the month and \$8 K above budget year to date.
Income for both the Spring regatta and club regattas in line with forecast.
Operations expenses for the month also are in line with budget
 - ii. Development–Coaching course fees and workshops are the main income source in this reporting period. Development Income and development expenses are roughly in line with budget.
 - iii. Administration –Income for the reporting period is in line with budget for the month and year to date. Membership income is in line year to date. Administration expenses also are in line with budget.

Motion; To accept the Finance report

Motion; Carried

5 BOARD MATTERS

5.1 Discussions were held regarding the review of Rowing NSW's strategic plan in light of the adoption by Rowing Australia of a new strategic plan and the obligation we have under our revised constitution to support that plan as well as the need to refresh our own. It was agreed that the board would workshop the plan in a series of offsite meetings that may be facilitated. The target completion date for the revision would be March 2015.

Action; D Wright to review and recommend a suitable process All to review the RNSW and RA existing Vision and Mission statements for discussion at our December meeting

5.2 It was noted that the Hosting Agreement for the 2015 Australian Masters Rowing Championships had been executed by both Rowing NSW and Rowing Australia. The Hosting Fee is to be agreed by the State CEOs and Rowing Australia before end December 2014

5.3 Discussion was held regarding the most appropriate way to calculate the Rowing NSW State Premiership. This matter will be held over until the submission on Under 21 rowing is considered more fully.

Action; B Weir and S Handley

5.4 A review of the Office Bearers and Committees was undertaken and it was resolved that all positions would be reviewable on an annual basis and that appointments would be made for one year at the first board meeting following the AGM to allow the incoming boards to review the appointments. A number of Office appointments and Committees are to be abolished or restructured. The CEO is to write to those affected and advise them as well as updating the web page. The By-Laws are to be redrafted in line with these changes.

Action; A Blower, to write to office holders and Committees affected

Action; B Weir and M Bennett, to redraft the By-laws for review by the board

Action; F Toose, to review all the existing trust deeds.

5.5 It was noted that the Rowing Australia AGM is to be held at the end of November and that I Adlam as delegate and the CEO would attend

5.6 It was noted that the SIRR regatta would be held at SIRC in March 2015. Rowing NSW's involvement will be limited to the provision of catamarans.

5.7 Discussion was held with respect to proceedings at the recent Rowing NSW AGM and how present voting entitlements and stakeholder engagement may need to be reviewed to ensure that a small number of large clubs could not unduly influence the passing of special resolutions.

5.8 It was noted that Erik Horrie won the FISA World Para Crew of the Year. It was further noted that the President had written to Mr Horrie congratulating him and acknowledging his extraordinary achievement.

6 GENERAL BUSINESS

6.1 A recommendation from the Competition Commission for the appointment of Head Coaches for the Interstate Regatta 2015 was received. The recommendations are;

Queen's Cup: Alfie Young
King's Cup: Nick Garrett
Wlwt4x: Ellen Randell
Mlwt4- : Tim McLaren
WY8: Debbie Fox
MY8: Mark Prater

Motion; To accept the recommendation of the Competition Commission and appoint the recommended coaches.

Motion; Carried

6.2 Correspondence from the Trustees of the Laurie Stepto Trust was noted in which they accept the additions to their guidelines for the establishment of an annual scholarship. The board will review the criteria and selection committee for the awarding of the scholarship.

6.3 A proposed process for the review of the Association's By-laws was discussed and endorsed. Redrafting to proceed on this basis

Action; B Weir and M Bennett, to redraft the By-laws for review by the board

There being no other business the President declared the meeting closed at 9.00 pm.

Ivan Adlam
President

Anthony Blower
Board Secretary

Next Meeting 17 December 2014 at 6:00pm (Kirribilli)