



BOARD MEETING
Sydney Yacht Squadron
Wednesday 21 August 2013 at 6.30pm

MINUTES

Attendees: Ivan Adlam (President), Bryan Weir (Deputy President), Deanna Fekete, Miranda Bennett, Andrew Gannon, Stephen Handley and Tony Blower (Secretary)

Apologies: Chris Noel, Bronwen Watson, Sam Crosby

1. WELCOME

6.30pm - I Adlam welcomed all to the August Board meeting of Rowing NSW Inc.

2. CONFIRMATION OF MINUTES AND BUSINESS ARISING

2.1 Previous Meetings Minutes

Motion: To accept the minutes of the 17 July 2013 RNSW Board Meeting as a true and accurate record of the meeting.

Motion; Carried

2.2 Business Arising

The CEO tabled the Board action sheet. A verbal update on the status of pending items to be actioned from previous minutes was provided in particular the following was noted;

2.2.1 NCRE Youth Position Statement. S Handley as agreed to finalize the position paper on this and table as soon as possible.

2.2.2 Voting Rights. This is to be made an agenda item for the next board meeting.

3. RNSW PROGRAMS

3.1 Regattas

One regatta was conducted in the period.

	2012		
RNSW Regattas	Entries	Seats	Athletes
Head of the Hunter	25	46	46

2013		
Entries	Seats	Athletes
38	82	83

3.2 Membership Analysis

2010/11 Total Membership of Rowing NSW	4,146
2011/12 Total Membership of Rowing NSW	4,649
2012/13 Total Membership of Rowing NSW	4,757

	July '12	July '13	Total: 2011/12
Metro Comp	218	133	859
Metro Jnr	51	76	1904
Regional Comp	72	124	406
Regional Jnr	17	26	442
Supporting	2	7	52
Official	1	63	256
AAGPS Jnr	-	-	553
Recreational	8	50	207
Patron	76	77	78
	445	553	4,757

The membership renewal rate is ahead of last season's figures by 111 individual's year to date

4. FINANCE REPORT

4.1 Finance Report and Balance Sheet

- i. Operations – YTD Operations Income is in line YTD with no regatta activity as yet and all revenue from boatshed rent and equipment hire. Operations expenses also for staff only as no activity in July.
- ii. Development – Income generating activities in this reporting period attributed to coaching courses .Income is above budget for the month and YTD . Development expenditure is in line for month and year to date.
- iii. Administration –Income for the reporting period and YTD is slightly above budget. The bulk of the income for this month is due to annual club affiliation fees and the start of the membership renewals. Expenditure for July is in line with budget and mainly consists of annual Insurance expenses.

Motion; To accept the Finance and Balance Sheet report

Motion; Carried

4.2 Annual Accounts as at 30 June 2013

The directors determined Rowing New South Wales Inc. & its Controlled Entities ("the economic entity") is not a reporting entity and special purpose financial statements have been prepared in accordance with accounting policies in the financial statements. The

special purpose financial statements have been prepared to meet the financial reporting requirements of the economic entity and to provide financial information to members.

The directors declare that the financial statements are drawn up in accordance with the accounting policies so as to give a true and fair view of the economic entity's financial position as at 30 June 2013 and of its performance, as represented by the results of its operations and its cash flows, for the financial year ended on that date.

In the directors' opinion there are reasonable grounds to believe that the economic entity can meet its debts as and when they become due and payable.

Motion; That the directors accept the Annual Accounts and the accompanying Declaration and authorise Ivan Adlam and Bryan Weir to sign the accounts.

Motion ; Carried

4.3 Quarterly reporting

It was agreed that the Board will formally review the accounts on a quarterly bases. But that the CEO continues to provide the board with a monthly report against the budget.

4.4 Independent Finance committee member

In light of the move by Rowing Australia to have uniform Governance protocols across the various states it was agreed to seek an independent Finance Committee member.

Action A Blower to make enquiries regarding a suitable candidate

5. BOARD MATTERS

5.1 The Strategic Plan Score Card was reviewed and it was agreed that it would be re-engrossed with revised targets for next year.

Action ; A Gannon , A Blower

5.2 The board agreed to the following reconstructed Committees and

Commissions;

Regatta Commission

Keith Jameson (Chairperson)

Regatta Operations Manager

Phillip Titterton

Alex Butt

Two new members as recommended by the Commission

CEO (ex-officio)

Governance and Audit Commission

As is but with inclusion of an independent member yet to be determined.

Competition Commission

Steve Handley (Chairperson)

Chris Noel

Nick Baxter

Bronwen Watson

RNSW Sports Development Manager

Head Coach NSWIS

The board also acknowledged that the Selectors for State Teams would be unaltered for the 2013/14 season

Umpires Commission

As is

RNSW Rowing Steering Committee

Rename to; Maritime RNSW Steering Committee

As is

Honours Committee

As is

State Event Management Committee

CEO (Chairperson)

Philip Titterton

Tony Brown

Regatta Operations Manager

Event Manager

Membership Liaison Officer

In addition it was agreed to disband the Facilities Commission. The board was of the view that any future Facilities opportunities would be best handled at the full board level and that the board was currently aware of all existing opportunities.

5.3 The Wentworth Point Development was noted and the provision in the master plan for a community rowing shed applauded.

5.4 The board noted that Rowing Australia's consultants wish to make a presentation to us regarding the ASC governance requirements. A meeting is to be arranged as soon as possible

5.5 Discussion was held regarding Sydney Rowing Club's engagement of consultants regarding water safety on the Parramatta River. More information is to be sort from the Club.

Action A Blower

5.6 The board noted that it has yet to be formally approached by Rowing Australia with respect to its requirements for SIRR 2014

6. GENERAL BUSINESS

The board noted that there was a successful Presidents meeting held on 25 July with 11 Club Presidents attending

There being no other business the President declared the meeting closed at 9.30 pm.

Ivan Adlam
President

Anthony Blower
Board Secretary

Next Meeting: 18 September 2013 @ 6:30pm (Kirribilli)