



BOARD MEETING
Royal Sydney Yacht Squadron, Kirribilli
Wednesday 16 November 2011 at 6:35pm

MINUTES

Attendees: Ivan Adlam (President), Joe Zammit, Bryan Weir, Stephen Handley, Andrew Gannon, Deanna Fekete, Sam Crosby and Christian Renford (CEO)

Apologies: Chris Noel and Bronwen Watson

1. Welcome

I Adlam welcomed all to the November meeting of Rowing New South Wales Inc

2. Confirmation of Minutes and Business Arising

2.1 03/11/11 Circular Resolution – Director Casual Vacancy Appointment

The recommendation to appoint Mr Sam Crosby to fill the Board casual vacancy was circulated to the Board via e-mail on 03/11/11 as recommended by I Adlam and B Weir.

The meeting resolved to confirm the appoint Mr Sam Crosby to the Board of Rowing New South Wales Inc.

I Adlam congratulated Sam Crosby on his appointment as a Director of Rowing NSW Inc and welcomed him to his first Board meeting

2.2 09/11/11 Circular Resolution – NSW State Team Coaching Appointments

The NSW State Team Coaching Appointments were circulated to the Board via e-mail on 09/11/11 for the Interstate Regatta as recommended by the Competition Commission.

The Board adopted via circular resolution the NSW State Team Coaching Appointments

Action: Sport Development Officer to publish on RNSW website and distribute to member clubs and schools

2.3 Previous Meetings Minutes

Motion: To accept the minutes of the 19 October RNSW Board Meeting as true and accurate record of the meeting.

Motion Carried

2.4 Business Arising

The CEO tabled the Board action sheet.

A verbal update on the status of pending items to be actioned from previous minutes was provided.

3 **CEO Update**

3.1 CEO Report

The CEO report for November was tabled. This report summarised the activities of RNSW programs and initiatives from the period 14 October to 11 November 2011:

a) Illawarra Rowing Centre

Much work has gone on behind the scenes to revitalise rowing activities from the Illawarra Rowing Centre (IRC). The original strategy of the association to re-establish the Illawarra Rowing Club has ultimately proved unsuccessful.

RNSW have come to an agreement that will see Shellharbour City Rowing Club (SCRC) utilising the facility. At present the SCRC facility (Deakin Reserve, Oak Flats) is at capacity both in terms of membership and storage of boats. SCRC is witnessing a significant demand from the public to participate in rowing, and by utilising the Illawarra Rowing Centre will allow rowing to better cater for this demand.

SCRC members have conducted several working bees to clean up the rowing area within the IRC. In short Shellharbour City Rowing Club members will commence utilising the facility from October and likely be rowing early December. Additionally:

- Shellharbour Anglican School will commence rowing as of term 1 2012
- Wollongong University will commence rowing as of term 1 2012

Rowing NSW will remain as the signatory and the accountable entity to the LIA license agreement, however SCRC will be the RNSW representative on the facility Management Committee. This will no doubt allow for greater engagement and continuity to the joint operations of the facility from rowing than we have provided to date.

b) Officials and Volunteers

A Gap Analysis has been conducted by the Sport Development Officer to determine the min number of BRO appointments required per regatta for NSW regattas. In summary:

Preferred # appointments pa	431
Minimum # appointments pa	367
Current Appointments Roster:	354

- Accredited	267
- Trainees	87

Current appointments on the roster have been filled by pre-season nomination process. After identifying there are 100 outstanding appointments (ideally 164) for the remainder of the season, the Sport Development Officer (SDO) will now commence action to fill the gaps with existing accredited and trainee officials.

The SDO is personally contacting all accredited and trainee and accredited officials to determine the current status, outline steps to progress accreditation and update of uniform and equipment. Note; general volunteer appointments at RNSW regattas are largely well supported, and therefore have not been included in the above gap analysis at this stage.

c) Regattas

The following regattas have been conducted in this reporting period.

Regattas	2010			2011		
	Entries	Seats	Athletes	Entries	Seats	Athletes
NSW Spring Regatta	429	855	356	407	834	364
NSWIS Time Trial	134	134	134	141	141	141
Lismore Regatta	225	411	96	222	387	97
Head of Middle Harbour	51	228	248	42	196	200
Head of the Shoalhaven	23	132	140	12	56	56
Shoalhaven Sprints	142	342	151	98	179	58
Newcastle University	229	500	155	189	425	162
Hunter Valley Grammar	283	573	191	245	511	191
Iron Cove Classic	-	-	-	19	152	170
Loreto Normanhurst	359	1174	1129	402	1191	1106
Loreto Kirribilli	308	749	619	310	761	620
Murwillumbah Regatta	277	470	100	199	346	78
Head of the Paramatta	115	660	736	115	676	754

The CEO noted that entries for the Head of the Shoalhaven and Shoalhaven Sprints have decreased considerably from 2011. Shoalhaven RC have approached RNSW for assistance with planning and perpetration for the 2012 Regattas. The Regatta Operations Manager will address this in conjunction with the Regatta Commission

d) Membership

	Jul-Oct 2010	Jul-Oct 2011	Total: 2010/11
Metro Comp	604	658	863
Metro Jnr*	1410	1523	1788
Regional Comp	289	284	350
Regional Jnr	228	333	273
Supporting	125	46	150
Official	-	212	-
AAGPS Jnr	562	526	642
Recreational	-	62	-
Patron (10/11 only)	80	80	80
*includes 2010/11 School competitors	3298	3724	4146

The CEO expressed disappointment that no metropolitan clubs have supported the recreational and supporting members initiative despite wide spread marketing within membership packs, website and e-news. The Administration Officer is writing to clubs and schools personally to provide an overview of the program and ask for support.

e) Regatta Central Trial

The Rowing Australia ROMS Evolution Steering Committee has recommended Regatta Central as the preferred option for delivery of rowing's national system.

The RA Steering Committee has recommended that further investigation be conducted into the preferred Regatta Central solution, including conducting functionality trials at specific regattas throughout the country. The Head of the Paramatta was the most appropriate regatta to engage with this trial process, within in the required time frame in NSW.

RNSW hosted a staff member from Regatta Central for this trial. Presentation was made on IT functionality required by RNSW staff to support the current RNSW business model. It is believed that presentations were made by Regatta Central to Mosman Rowing Club about additional club management functionality.

The RA Steering Committee is working towards an indicative timeframe for determination of the ultimate direction for the national system:

- Presentation of a progress update (including updates on functionality trials and financial analysis) at the RA AGM. It is anticipated that a direction will be presented to the Council for endorsement
- Following the conduct of functionality trials, the completion of a financial analysis and discussion with the RA Council, it is anticipated that a final decision on the ultimate direction for the future National system will be made by the RA Board.

Note - Further information will be provided to all states at the RA AGM in November.

4 Finance Report

4.1 Finance Report and Balance Sheet

The CEO presented a detailed report on the management of accounts and Balance Sheet as at 31 October. The CEO indicated scheduling and permanent budget variances, highlighting the following items within each business unit:

- i. Administration –income is approx. \$24,000 behind budget forecast. This can be attributed to majority of memberships (metro jnr) completed in September which was ahead of budget. Membership income year to date is in line with budget forecast. Expenses for October and year to date are in line with budget.
- ii. Operations – income is slightly ahead of budget for October, however behind year to date due to the take of Youth Cup income in the 10/11 financial year. Due to the decrease in seats raced this season, regatta income is slightly behind forecast. Expenditure for October is in line with budget.

- iii. Development – limited activity on development with income and expenditure in line with budget forecasts for the month.

5 Board Matters

5.1 Development Application – Birkenhead Point Marina

Rowing NSW was advised of a Development Application at the Birkenhead Point Marina involving extensions to the Marina resulting in an additional 14 berths. Rowing NSW subsequently facilitated a meeting with the Bay Clubs on 26 October to discuss and respond to this issue.

The resulting Issues Paper was based on a comparable issues paper developed in November 2009 objecting to a similar DA at the time.

The CEO advised that:

- the consent authority is Canada Bay Council. The Council have consulted with Foreshores and Waterways Planning and Development Advisory Committee and NSW Maritime.
- Should the assessing planners report support the DA, then the report will go to a Council meeting for final determination. Council staff will not determine this by delegated authority.
- The next likely meeting where the DA will be considered by council will be 7 February 2012.

The October 2011 Issues Paper will also be tabled with NSW Maritime at the 13 December meeting, attended by M Clarke and J Andrews.

The Board confirmed the scheduling of all current 2,000m Iron Cove Regattas for the next five seasons as per the 2011/12 regatta schedule.

Action- Regatta Operations Manager incorporate into future calendar scheduling

5.2 Canada Bay Council Charges

The CEO tabled a summary of the charges by Canada Bay Council for the hire of Bayview Park and Rodd Park for Iron Cove Regattas. The CEO confirmed that Council charges per regatta associated with the hire of the parks have increased approx. 300% since 2006.

Action: CEO and S Crosby to meet with Canada Bay Council Mayor

6 General Business

6.1 U21 Championship Coxed Four

B Weir noted that the scheduling of the CWU21 4+ and the CMU21 4+ at the Reindeer Regatta as events 31 and 32 may result in challenges for some clubs with their rotation of coxed four boats.

Action – Regatta Operations Manager to review the order of events.

Meeting closed - 8:20pm

Next Meeting: 21 December 2011 @ 6:30pm – Board Meeting (Kirribilli)