



BOARD MEETING
Royal Sydney Yacht Squadron, Kirribilli
Wednesday 18 August 2010 at 6.40pm

MINUTES

Attendees: Norma Perry (President), Tim Clare, Joe Zammit, Bryan Weir, Chris Noel, Stephen Handley, Bronwen Watson, and Christian Renford (CEO)

Visitors:

Apologies: Greg James QC

1. Welcome

N Perry welcomed all to the meeting.

N Perry noted with sadness the unexpected death of Peter Trives who had given so generously of his skill and time as Director of Finance. On behalf of the Board, N Perry expressed the deepest sympathies to his wife Jayne and family, and all friends of Peter.

Action – CEO to commence Board casual vacancy procedures for the Director of Finance position in accordance with Section 8vi of the Rules.

2. Previous Meetings Minutes

Motion: To accept the minutes of the 21 July Board Meeting as true and accurate record of the meeting.

Moved: B Watson Seconded: B Weir

Motion Carried

3. Business Arising

The CEO tabled the Board action sheet. The CEO provided a verbal update on the status of pending items to be actioned from previous minutes.

Additional advice was provided on the following:

- B Weir provided a verbal update on the status of Drummoyne Rowing Club
- N Perry provided an update on:
 - Laws of Boat Racing
 - Further detailed consolation undertaken with M Clarke, B Moynahan and K Jameson
 - Member Consultation Workshop planned for 1 September
 - Constitutional Review

- Parallel consolidation process planned for the Associations Constitution as the Laws of Boat Racing, at the completion of the above process.

CEO NOTE – subsequent to Board meeting the Member Consultation Workshop has been cancelled

4. Items For Resolution

4.1 Finance Reports

The CEO presented a detailed report on the management accounts to 31 July 2010 and highlighted the following items within each business unit:

- i. Administration – forecast membership renewal expenses to be accounted for in August 2010.
- ii. Operations – positive outcome from the conduct of the 2010 Youth Cup, however several invoices to be accounted for in August accounts.
- iii. Development – Invoice to RA for \$30,000 has not been submitted until return of RA staff from national team representative duties. July NCAS L1 cancelled due to lack to participants.

The CEO noted that actual income and expenditure across the three business units were down against forecast, however resulting in slightly better position as at 31 July.

The meeting confirmed adjustments to the Balance Sheet regarding the LE Stepto Memorial Trust Fund. As of 1 July 2010 the Balance Sheet to show the LE Stepto Memorial Trust Fund as a non-current asset and the addition of an equity line to more accurately reflect members' accumulated funds.

The Board requested that the management accounts of RNSW presented to the Board not be consolidated with LE Stepto Memorial Trust Fund. The financial statements in the annual report will continue to be consolidated

Action – Finance Officer

Motion: To accept the financial statements as presented.

Moved: N Perry Seconded: J Zammit

Motion carried

4.2 Honours Committee – Nominations for RNSW Honours

The CEO tabled the minutes of the Honours Committees 22 July meeting, detaining the recommendations to the Board for RNSW honours.

The Board acknowledge the calibre of the nominations received. The Board supported the following Honours Committee recommendations:

- i. Tony Brown be awarded of Life Membership of the New South Wales Rowing Association to be presented at the 2010 Annual General Meeting.
- ii. Barry Moynahan be awarded of Life Membership of the New South Wales Rowing Association to be presented at the 2010 Annual General Meeting.

The Board has accepted recommendations from the Honours Committee and will itself make a recommendation to the AGM.

Motion: To support the nominations for NSWRA Life Membership as recommended by the Honours Committee.

Moved: C Noel Seconded: J Zammit

Motion carried

The Board did not support the Honours Committee recommendation of awarding the Kevyn Webb OAM Award at the 2010 Annual General Meeting. The Board acknowledged the contribution of the Honours Committees nominee to the sport, however resolved that the Kevyn Webb OAM Award is to be presented at the Presentation Dinner.

Action – Honours Committee to reconsider nomination for NSW honours at the 2010 Presentation Dinner.

The CEO also tabled correspondence from M Clarke noting historical anomalies in the Associations By-Laws with respect to several of the Associations awards.

The Board discussed this letter and resolved the following for the Rusty Robertson MBE Award:

- Is a discretionary award determined by the Board
- Should have the date of the award on it, not the season of the award
- Should not have a list of nominees announced prior to the annual presentation dinner

Action – Honours Committee to draft detailed response.

The Board discussed an amendment to the Association By-Law 5.4(v)

Current

THE RUSTY ROBERTSON MBE AWARD FOR SERVICES TO ROWING.

The Board of Directors may, at its discretion, award a suitable award from time to time known as "The Rusty Robertson MBE Award" to either an individual who, or Club which in its opinion has made a significant and sustained contribution to the endeavours and the objects of the Association.

Proposed

THE RUSTY ROBERTSON MBE AWARD FOR SERVICES TO ROWING.

The Board of Directors may from time to time at its discretion confer an award to be known as the "Rusty Robertson MBE Award" to an individual who has, or group of individuals who have, in the opinion of the Board made a significant and sustained contribution to the endeavours and objects of the Association.

Motion: To amend the NSWRA By-Law 5.4(v) as proposed.

Moved: S Handley Seconded: T Clare

Motion carried

4.3 Selection Policy

S Handley tabled the draft selection policy as developed by the Competition Commission.

The selection policy outlines the philosophy and the process of how NSW teams will be selected. S Handley noted that the format selection policy is suitable for all NSW State Teams incorporating several key principles of existing national and international selection policies.

It was noted that the tabled Selection Policy included changes reflecting recommendations from Mark Williams, for subsequent inclusion in the Appeals Policy.

The selection policy is supported by 'Event Supplements' that outline the specific requirements of coaches and athletes relating to the relevant team or crew. S Handley tabled an example event supplement (M8+) – not for Board endorsement. The event supplements for all crews and coaches are in the later stages of finalisation by the Competition Commission and are proposed to be endorsed by the Board via an electronic meeting.

Motion: To approve the selection policy as presented by the Competition Committee.

Moved: S Handley Seconded: J Zammit

Motion carried

5. Items For Discussion

5.1 Increased Ferry Services on Parramatta River

The CEO tabled a NSW Government media release "Proposed New Ferry Timetable To Provide Better Services", Friday, 6th August.

The Board noted that excellent work has already been undertaken to date by M Clarke as RNSW's delegate to NSW Maritime. M Clarke should be afforded additional support in this area in formally seeking a statement from NSW Maritime on the cumulative impact of the services on rowing on Parramatta River, with the aim of obtaining a form of agreement for long term equitable use of the Parramatta River and Sydney Harbour.

Any actions should consider engagement with Yachting NSW, Paddle NSW, other recreational user groups of the Parramatta River, and interested members of RNSW to assist where appropriate.

The CEO noted that proactive communication to the RNSW membership is paramount to ensure that the sport is being represented by one voice and isolated actions from members and or clubs/schools do not inadvertently undermine the above strategy.

Action – CEO to invite M Clarke to attend the September Board meeting.

5.2 Event Management Strategy

To ensure consistency and quality of Rowing NSW events, the CEO proposed the formation of a State Event Management Committee to promote RNSW events as a key component of Rowing's business development strategy. (Strategic Objective and performance target 1 and 6)

The State Event Management Committee's objectives would include:

- Exploit commercial opportunities by establishing business partnerships within Masters membership
- Provide event management tools to the clubs
- Facilitate the ongoing growth of the competition structure to allowing for strategic growth within the sport

The CEO tabled the supporting organisation chart for the State Event Management Committee. The meeting supported the tabled structure, however made minor amendments to recommended appointments.

The CEO also noted that RNSW has been appointed by RA as the host of the 2012 Australian Rowing Championships and Interstate Regatta. The State Event Management Committee will also take into consideration future planning requirements for the 2012 Australian Rowing Championships whilst planning for the NSW State Championships and the Trickett Regattas.

6. Items For Information

6.1 CEO Report

The CEO tabled a reformatted CEO report. This report summarises the activities and comments from the period 21 July 2010 to 11 August 2010, referencing alignment to the agreed objectives and priorities in the 2010-2013 Strategic Plan.

6.2 Supplementary Operational Reports

The CEO tabled the following supplementary reports:

- 6.2.1 2010/11 Membership statistics
- 6.2.2 Regatta Statistics – July to August
- 6.2.3 Regatta entry to membership competition
- 6.2.4 NTID Testing (RA Report)

It was noted that further a breakdown of membership by age category for this time in each of the previous 3 to 5 years (6.2.1)

Action – CEO and S Croot

7. General Business

7.1 Development Officer

S Handley sought further clarification on KPIs and the timeline surrounding their implementation for the Development Officer whilst in the transition period.

Action – CEO

Meeting closed – 10:00pm

Next Meeting – 15 September 2010 @ 6:30pm
Royal Sydney Yacht Squadron, Kirribilli